

Dated:

GOVERNMENT OF PAKISTAN MINISTRY OF INFORMATION AND BROADCASTING

OFFICE OF THE PRESS REGISTRAR

Ground Floor, B-II Block, Benevolent Fund Building, Zero Point Islamabad. 44000 Ph # 051-9252279, 051-9252205

Email: <u>pressregistrar@opr.gov.pk</u>

Proforma for Fresh Registration of Title of Printing Press

 Title: Date of NOC for title:
 Date of Authentication of Declaration: Date of Installation of Machinery: (i) Model and Make: (ii) Number of Printing Units: (iii) Printing Capacity Per Hour: Date of Printing: Number of Employees: Number of Newspapers/Periodicals printing from this Printing Press: Retail Printing Cost Per Copy of Newspaper in Rs.: Retail Printing Cost Per Copy of Periodicals in Rs.: Total Number of Clients:
 Date of Installation of Machinery:
(ii) Number of Printing Units:
 (ii) Number of Printing Units:
 (iii) Printing Capacity Per Hour:
 Date of Printing:
 Number of Employees:
 Number of Newspapers/Periodicals printing from this Printing Press:
 Retail Printing Cost Per Copy of Newspaper in Rs.: Retail Printing Cost Per Copy of Periodicals in Rs.: Total Number of Clients:
 Retail Printing Cost Per Copy of Periodicals in Rs.: Total Number of Clients:
Total Number of Clients:
Address of Printing Press:
Owner's Credentials:
■ Name of Owner:S/o, D/o, W/o
CNIC No.
■ Contact No. Office Mobile No
• Email Id:
• Address:
Names of Titles of Publications/News Agencies already listed in Owner's Name:

Requirements

- Title: All the words in title if more than one be always printed in precisely same SIZE, STYLE & SHAPE;
- > Attested copy of the declaration of printing press;
- Attested copy of CNIC of printer/owner;
- Attested copy of NOC;
- Four Passport Size Photos; Must be attached with Proforma;
- Last Six Months Bank Statement with minimum closing Balance equivalent to the current cost of installed machinery/plant of printing press;
- Attested copy of Annual Tax Return Record;
- List of clients including newspapers/ magazines being printed at press;
- List of Employees with detail of assigned tasks;
- ➤ **Original Affidavit** of source of funding and clearance of dues of employees as specified on stamp paper of Rs.100/-, duly attested by Oath Commissioner;
- Original Receipt of fee duly verified by the Treasury Officer for Registration is Rs. 1,000/- (One Thousand). For Islamabad, Rawalpindi, Lahore & Karachi Registration fee is Rs. 10,000/- (Ten Thousand); (On 32-A Challan Form in any branch of NBP/ State Bank in A/C # C03886, Title of account: Government of Pakistan);
- > Detail specification of installed machinery including detail about printing units and printing capacity on original letterhead duly signed by the owner;
- Detail about printing rates of newspapers/ periodicals and etc. on original letterhead duly signed by the owner;
- Copies of cleared electricity bills of previous six Months;
- > 03 months record of printing press bills;

<u>Note:</u>

- Incomplete proformas/cases shall not be entertained.
- Applications with all requirements submitted through proper channels i.e. Regional designated officers in PID/ RIO offices, shall be entertained.
- Fresh Registration is mandatory within 3 months of date of declaration/ date of printing of first issue. Failing which shall lead to imposition of penalty as may deem fit.
- Registration Certificate is valid for 3 years only. Registration must be renewed within 3 months of expiry of Registration Certificate;

Affidavit of Owner of Printing Press (For Source of Funding & Clearance of Dues of Employees)

I,Mr./Ms	s/o,d/o,w/o
	holder
of CNIC No	, declared on oath that;
That I am the sole pro	orietor/owner of the printing press entitled
	from (Station) located
at	·
status is active in the FBR rec my tax return. I will be respon	declaration that I am regularly filing income tax return. My ord and I have mentioned my source of income in details in a sible for giving undertaking on oath that I will appear before and prove my source of income if and when required.
That I am also giving being organized from my ov	this declaration that all expenses for the printing press are vn sources of income.
,	ce on oath that I have paid all dues/salaries of all employees amount in case of dues/salaries of any employee is pending
	<u>Deponent</u> Name: CNIC No
	Signature & Thumb: